

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**November 2, 2011
3:00 P.M.**

Committee Members Present: Linda Beard, Debbie Mahaffee, Ann Pascoe,

Committee Members Absent: Pam Horak, Carol Stair

CSB Staff: Cora Swett

Regional Human Rights Advocate – Deb Lochart,

LHRC Affiliates Present:

Community Concept – Jennifer Herbert, Peter Whang

ARC/INSIGHT – Susan Rudolph, Timaka Timmons

Volunteers of America –Malkia Jewter, Edwina Jones, Candace Vanderwater,
Aderline Johnson

Estelle Place –Brender Jenkins, Deborah Roundtree, Mary Bell

Destiny Place – Chantay Anderson

Prince William Family Counseling – Patrick Stiehm, Joseline Harris

Therapeutic Interventions, Inc. – Marion Long, David

Behavior Consultants:

Alternative Path Training School – Cinny Bodnar, Emilia Formoso

Regional Human Rights Advocate:

Deb Lochart

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on November 2, 2011 at 3:10 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 11-02-01

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of October 5, 2011;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the October 5, 2011 meeting.

Vote:

Ayes—McHaffee, Beard, Horak, Stair, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—None

REQUEST TO AFFILIATE WITH WOODSPRING AMERICAN HOME, INC.

This was removed from the agenda at the request of WoodSpring American Home, Inc.

**APPROVED AFFILIATION WITH LIFTING AS WE CLIMB'S NEW
PROGRAM FOR INTENSIVE IN-HOME SERVICES**

This item was postponed because there was no one to represent the program at the meeting.

AUTHORIZED CLOSED SESSION

RESOLUTION 11-02-02

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Horak

CERTIFICATION OF CLOSED SESSION

RESOLUTION 11-02-03

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Horak

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:

The Committee reviewed the updates for RK, RA., and AJL

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR AMIR H.**

RESOLUTION 11-02-04

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Amir H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Amir H. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Amir H.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR MONIQUE A.**

RESOLUTION 11-02-05

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Monique A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Monique A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Monique A.

FURTHER, BE IT RESOLVED that the Committee suggest that when reporting the use of physical escort the report should state that it was used for health and safety reasons because that is the only time it should be used according to the plan.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR RENE D.**

RESOLUTION 11-02-06

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting –Stair, Horak

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR CHARLES A.**

RESOLUTION 11-02-07

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Charles A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Charles A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Charles A.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Horak, Stair

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR DANIEL L.**

RESOLUTION 11-02-08

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Daniel L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Daniel L. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Daniel L.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR DARIUS D.**

RESOLUTION 11-02-09

MOTION: Beard

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Darius D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Darius D. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Darius D.

FURTHER, BE IT RESOLVED that because of the changing situation, the Local Human Rights Committee request that the Plan be brought back next month.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—

Absent From Meeting --Stair, Horak

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR DAVID H.**

RESOLUTION 11-02-10

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Daniel H.

FURTHER BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby requests that the data for this month be presented next month.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—

Absent From Meeting --Stair, Horak

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR CRISTOBOL G.**

RESOLUTION 11-02-11

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Cristobol G.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED THE ADDENDUM TO THE RESTRICTIVE BEHAVIOR
PLAN FOR ASHLEY C.**

RESOLUTION 11-02-12

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Addendum to the Restrictive Behavior Plan for Ashley C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Addendum to the Restrictive Behavior Plan for Ashley C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Addendum to the Restrictive Behavior Plan for Ashley C.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR JUSTIN W.**

RESOLUTION 11-02-13

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Justin W.

BE, IT FUTHER RESOLVED that the Prince William Local Human Rights Committee does hereby request that the restraint for October and part of November be submitted for review at the December meeting.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR KATHERINE H.**

RESOLUTION 11-02-14

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Katherine H.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**REVIEW CRISIS MANAGEMENT POLICIES AND PROCEDURES FOR:
COMMUNITY CONCEPTS, INC.**

Jennifer Herberg and Peter Whang were present to answer any questions regarding Community Concepts Policies and Procedures for Crisis Management. The Committee complimented them on the thoroughness of their Policies and Procedures.

ARC/VOSAC

There was no one from the Association for Retarded/VOSAC program to address questions that the Committee had. The Committee believed that they did not have the full policies and procedures and request that they be provided for the December 7, 2011 meeting.

ANNUAL PROGRAM REVIEW:

PW Family Counseling:

Patrick Stiehm and Joseline Harris presented their statistical report for Prince William Family Counseling Services. The services provided are Mental Health Outpatient, Intensive In-Home, Supported Living Services. They service children and adults.

Estelle Place (Jireh and Our Place)

Ms. Deborah Roundtree and Ms. Mary Bell were present to answer questions about their report. The report that was presented was not for the timeframe requested. They will submit the quarterly report for review at the December meeting. Staff DO NOT need to attend the meeting in December.

Estelle Place had not submitted their signed Cooperative Agreement. The Liaison will send another copy to them and it will be signed and returned by 11/15/2011.

Therapeutic Intervention, Inc.:

Mr. Long presented the report for Therapeutic Interventions. Their business office is in Alexandria. They currently are serving 82 clients.

HUMAN RIGHTS ADVOCATE REPORT

Deb Lochart, Regional Advocate, gave a report of the visits she had made to the various programs in Prince William County.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 11-02-15

MOTION: Beard

SECOND: Mahaffee

There being no further business to discuss, the November 2, 2011 meeting of the Local Human Rights Committee was adjourned at 5:45 p.m.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Horak
